A Guide to Re-opening Shawnee County, Kansas Under Ad Astra 2.0

COVID-19 Safety Requirements for Businesses, Owner/Operators, Planners, Managers and Individuals

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Shawnee County Re-Opening Guide Under Ad Astra 2.0 is intended to provide any additional local restrictions and clarification of restrictions that are addressed in Kansas Governor Laura Kelly’s “Ad Astra: A Plan to Reopen Kansas” that can be found at https://covid.ks.gov/ad-astra-a-plan-to-reopen-kansas/. Please review the entire Ad Astra Document to better understand how this local guide applies.

Page 4 of the Ad Astra plan states: “...the State will set the regulatory baseline for Kansas local governments in each phase of this framework, allowing local governments to retain the ability to impose additional restrictions that are in the best interest of the health of their residents.” Additionally, “Local governments may decide whether an individual or organization performs an essential function under the Kansas Essential Function Framework (KEFF), but any individual or business with confirmation of its KEFF status from the State is to remain deemed essential.”

Timing:

On Friday May 22nd, 2020 12:01 AM, the Ad Astra phase 2.0 and the Shawnee County Health Order supporting and adding local restrictions will take effect.

Restrictions and guidance

Under Phase 2.0 of the State Ad Astra Plan the following, unless they are repurposed for use in an essential function under the Kansas Essential Function Framework, shall remain closed to the public:

- Bars and night clubs, excluding curbside and carryout services;
- Outdoor and indoor large entertainment venues with capacity of 2,000 or more;
- Fairs, festivals, carnivals, parades;
- Swimming pools (other than single-family backyard pools and pools used for physical therapy or first-responder training);
- Summer camps unless they are a licensed childcare facility.

Other restrictions/guidance under the Ad Astra 2.0 Phase are:

- Mass gatherings of 15 or fewer individuals (except for those who reside together).
- All businesses/activities allowed in Phase 1 and 1.5 may continue to operate with outlined social distancing, mass gathering, and public health restrictions outlined in Executive Order 20-34.
- **Personal Services:** Nail salons, barber shops, hair salons, tanning salons, tattoo parlors and other personal service businesses where close contact cannot be avoided may continue to operate, but only for pre-scheduled appointments or online check-in
- **Fitness Centers:** Fitness centers and health clubs may continue to operate. In-person group classes will be allowed to begin with groups of no more than 15 individuals at a time. Locker rooms remain closed except for restroom facilities.
- **Community Centers**: Community Centers may open as long as they follow the mass gathering and social distancing restrictions outlined in Executive Order 20-34. Indoor and outdoor swimming pools in these facilities stay closed except for physical therapy and first-responder training.

- **Indoor Leisure Spaces**: Indoor leisure spaces such as movie theaters, trampoline parks, theaters, museums, and bowling allies may now open as long as they follow the mass gathering as social distancing restrictions outlined in Executive Order 20-34. (This includes locally Axe throwing, Laser Tag, lock in rooms, board game and other gaming groups clubs, painting, and art studios, etc.).

- **Casinos (non-tribal)**: State-owned and operated casinos will be allowed to operate as long as they follow social distancing and mass gathering restrictions AND their re-opening plan has been approved by KDHE.

- **Organized Sports Facilities, Games, Practice**: Recreational organized sports facilities, games, and practices may operate as long as they follow outlined mass gathering and social distancing guidelines AND follow guidelines established by the Kansas Recreation and Park Association posted on covid.ks.gov.

- **Graduations**: In-person commencement or graduation ceremonies may continue to occur with no more than 15 individuals in a room, gymnasium, or facility at one time so long as 6-foot social distancing is maintained. Outdoor drive-through graduation ceremonies during which no more than 15 individuals are in the same area outside of their vehicles at a time (i.e. school administration, graduate, family members, etc.) are allowed.

The *locally added* prohibited businesses in phase 2.0 in Shawnee County list are:

None Added.

**Clarifications:**

**Bar and Grill**: These types of businesses that offer bar/counter service can only service the restaurant portion of their business and must follow the restaurant guidance in the Ad Astra Plan and local restrictions in this document. Counter service (excluding ordering, paying and pick up) is prohibited.

**Counter Service**: Counter service is prohibited in the Ad Astra plan. The intention of this restriction is specific to counter service that would serve food or drinks at a bar or counter. Ordering food and paying for it at a counter or register space is allowed. The social distancing rules and guide to restaurants must be followed (six feet separation, sanitation standards and gathering size).

**Gyms, fitness centers and health club social distancing**: In-person group classes will be allowed to begin with groups of no more than 15 individuals at a time. Locker rooms remain closed except for restroom facilities.

**Dance Studios**: In-person group classes will be allowed to begin with groups of no more than 15 individuals at a time. Locker rooms remain closed except for restroom facilities.
Situation:

On May 19, 2020 Kansas Governor Laura Kelly signed Executive Order 20-34, which establishes a new phase to the “Ad Astra: Plan to Reopen Kansas.” The new “2.0” Phase, which is effective May 22, 2020, continues reopening efforts, while preserving some data-driven restrictions necessary to prevent community transmission of COVID-19.

The Shawnee County Health Officer order to further define local restriction will also take effect May 18, 2020 (Authority: Executive Order 20-34, K.S.A. 65-116a through 65-129f and K.S.A. 65-202.). The enforcement of these orders is through local law enforcement. Local and corporate business management and owners having the responsibility and to refuse customers are encouraged to exercise their right to meet the intension of these orders to keep their customers safe and continue to reduce the spread of COVID-19.

Purpose:

This guide is concurrent with the Governor’s “Ad Astra: A Plan to Reopen Kansas”, specifically the modified Phase 2.0, which provides additional local guidance, restrictions, and clarifications.

Local and corporate business management and owners having the responsibility to refuse service to customers are encouraged to exercise those rights to meet the intent of these orders so as to keep their customers safe and likewise continue to reduce the spread of COVID-19.

Scope, focus and authority:

By K.S.A. 65-201 and 65-202, Executive Order 20-29, 20-31, the Shawnee County Health Officer has the authority to issue public health orders during any phase of the Plan, as does K.S.A. 65-116a through 65-129f and K.S.A. 65-202. The Shawnee County Health Officer hereby incorporates by reference the Phase 2.0 of the Governor’s Ad Astra Plan as the plan for Shawnee County upon the effective date of Executive Order 20-34, and the restrictions contained therein shall become the restrictions in Shawnee County. Additional restrictions described in Table 1 below shall also apply. These restrictions will remain in effect until the Shawnee County Health Officer has determined that public health conditions and criteria will allow movement to the next phase. The Shawnee County Health Officer reserves the right to issue more restrictive public health orders, if and when necessary, during this Phase 2.0 of the plan.

The Shawnee County Health Officer shall reserve the right to issue more restrictive orders to specific employers and/or businesses who fail to follow all social distancing and other restrictions that are required to safely reopen.

Specific business and activity restrictions in each phase of the Governor’s plan were determined by assessing the contact intensity of the service provided, the number of contacts generally possible, and ability to modify the risk of activities and services. Regardless of phase, the State Health Officer shall retain the authority to impose additional public health interventions in any area that contains an emergent and significant public health risk as determined by the State Health Officer. The Shawnee County Health Officer retains the authority to impose additional restrictions and orders based on the
aforementioned guidelines, specific to the needs of Shawnee County. All persons and businesses covered in this order consists of the entirety of Shawnee County, Kansas.

Throughout all these reopening phases, Shawnee County residents should maintain social distancing, practice good hygiene, remain home when sick, follow isolation and quarantine orders issued by state and/or local health officers, use cloth face masks when leaving their homes, and continue to clean and disinfect surfaces. These basic public health guidelines will slow the spread of this disease as we slowly re-open Shawnee County.

**Individuals are strongly encouraged to seek medical services when necessary while following safety guidelines issued by each respective medical facility.**

Mass gathering limits for each phase were determined by considering the capacity of our public health infrastructure and determining a measured, gradual approach for loosening restrictions. The Governor reserves the right to loosen or strengthen these restrictions in subsequent phases based on the state’s health progress. Furthermore, the Shawnee County Health officer reserves the right to make more stringent restrictions based on Shawnee County’s needs.

Any phase of this guide and supporting orders can be rescinded by the county or state Health Officers. Such officers shall be permitted to enact and adopt stricter measures if there are signs and data indicating a worsening of conditions that cannot be immediately controlled or where contact tracing investigations cannot be fully maintained.

**Responsibilities:**

It is the responsibility of the State to provide guidance and implement the phased approach to reopening Kansas.

It is the responsibility of Shawnee County to implement those restrictions. This is performed through communication, education, guidance, enforcement, and applicable public safety orders.

It is the responsibility of businesses who choose to open to follow the state and local guidance to safely operate during this phased reopening.

It is the responsibility of each individual to take personal measures to keep themselves safe through personal risk assessments and measures.

**Assumptions:**

This guide was developed with the following assumptions:

- Each entity mentioned in these orders will have a disciplined adherence to the social distancing, mask wear, business guidelines/restrictions, and responsibilities mentioned in this plan and the Phase 2.0 of the Ad Astra reopening guidance.
- Cleaning and disinfecting of areas will be routinely done.
- Any adjustments will be communicated quickly in the community and partners will aid with compliance.
- The Health Officer will issue any Emergency Orders to close or stop any facility or event that violates health orders.
Re-opening Shawnee County for business: Safety requirements

General principles

- Social distancing will be necessary for the foreseeable future.
- Restrictions need to be adjusted depending on the level of transmission and other epidemiological factors in the community.
- If transmission increases, it may be necessary to reverse to a previous phase (i.e., stricter restrictions).
- High-risk individuals need to distance themselves from social activities more than other individuals.
- Working from home and telework is highly encouraged.
- Businesses and settings with higher risk of transmission (because of limited, feasible social distancing or other factors) need to be subject to more restrictions than others.
- In Phase 2.0 of this local plan, the following are clarifications and additional guidance for Shawnee County (All restrictions in the Ad Astra Plan are adopted as written).
  a. Dance Studios: In-person group classes will be allowed to begin with groups of no more than 15 individuals at a time. Locker rooms remain closed except for restroom facilities.

<table>
<thead>
<tr>
<th>Restaurants</th>
<th>They shall monitor waiting lines outside their doors and assure that social distancing requirements are followed. This requirement does not apply if the business operates only through a phone or online reservation system</th>
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<tbody>
<tr>
<td></td>
<td>Workers, including wait staff shall wear masks at all time and sanitize hands between tending different tables</td>
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<td>People with symptoms shall not enter or be allowed to remain in the premises</td>
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<td>Cannot provide service at the counter, only at tables appropriately distanced (6 feet or more)</td>
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<td>Cannot allow self-service of food or drinks from common areas (e.g., no self-serve salad bars or drinking stations)</td>
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<td>Retail Businesses</td>
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<tr>
<td>• Employees shall wear masks at all times</td>
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<td>• Assure that the number of customers inside the building allows practicing of social distancing (i.e., avoid overcrowding)</td>
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<td>• Shopping carts, if made available to customers, shall be disinfected by staff before customers can have access to them</td>
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<td>• Hand sanitizer shall be readily available throughout the premises</td>
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<td>• Marks shall be applied to the floor in the area adjacent to each cash register to indicate where to wait for check out</td>
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<tr>
<th>Personal Services (salons, barber shops, pet grooming, braiding services, massage services, tattoo parlors etc.)</th>
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<tbody>
<tr>
<td>• Both practitioner (service provider) and Client (customer) shall wear masks at all times</td>
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<tr>
<td>• One customer is allowed per service provider in the business at any given time (mass gathering rules apply (no more than 15 including employees and clients with six-foot separation))</td>
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<tr>
<td>• If the service inhibits the donning of a mask for either party that service cannot be provided</td>
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<tr>
<td>• Hair braiding must follow the guidance set by KDHE and this document</td>
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<tr>
<th>Gyms, Fitness Centers and Health Clubs</th>
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<tr>
<td>• Staff shall be on the premises through the duration of operating hours. No unattended operations are allowed.</td>
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<tr>
<td>• Employees shall wear masks at all times</td>
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<tr>
<td>• Shall adhere to social distancing guidelines, allowing people to remain 6 feet apart at all times. Equipment shall be spaced to make sure customers are never closer to each other than 6 feet</td>
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<tr>
<td>• Equipment shall be cleaned thoroughly between uses using an appropriate disinfectant (see <a href="https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2">https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2</a>)</td>
</tr>
<tr>
<td>• Sharing of equipment shall be minimized (e.g., no throw-balls or circuit training while moving station to station). No shared matts or rolls are allowed</td>
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<tr>
<th>Real Estate</th>
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<td>• Individual showings are allowed, provided that the limit to social gatherings size is respected and social distancing can be maintained at all times.</td>
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<tr>
<td>• All individuals involved shall wear a mask</td>
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<tr>
<td>• No open houses are allowed</td>
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| **Childcare** | • Outdoor activities are encouraged; use of commonly touched items such as playground equipment, toys, and sports equipment is discouraged.  
• Perform enhanced cleanings daily, using products and procedures recommended by the CDC (see [https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html](https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html))  
• Assure that social distancing and limit to mass gatherings is observed. Children should be assigned to groups of no more than 15 and groups should be separated by at least 6 feet.  
• If possible, children shall be cared for in rooms with the same caregiver(s) each day placed into cohorts so that the same children are in the same space with the same caregiver(s) each day.  
• Limit the mixing of children, such as by staggering playground times and keeping groups separate for special activities such as art, music, and exercising.  
• Parents and caregivers shall not enter the facility, except for the time strictly necessary to drop off and pick up children. |
| **Entertainment venues (movie theatres, concert venues, bowling alleys, etc.)** | • Can operate only at 50% of their capacity and only if they can pre-assign seats (when applicable) or adopt other measures to respect requirements for social distance and mass gathering size for customers  
• Employees who are in contact with the public must wear masks at all times  
• Bar areas in these venues are prohibited  
• Counter service guidelines for restaurants applies to food service areas in these venues i.e. eating at the counter and self-serve areas are prohibited |