



Shawnee County  
Office of County Clerk  
CYNTHIA A. BECK

785-233-8200, Ext 4155  
Fax 785-291-4912  
Website: <http://www.snco.us>

200 SE 7th Street - Room 107  
Topeka, Kansas 66603-3963

MEMO

TO: Election Scholarship Applicant for 2010

FROM: Cynthia A. Beck, Shawnee County Clerk  
Elizabeth Ensley, Shawnee Election Officer

DATE: March 4, 2010

RE: Scholarship Application Form and Resume

Thank you for your interest in the County Clerk & Election Officials Scholarship Program for 2010.

The application is attached and we would appreciate your completing the application in black pen so that it can be copied for the Committee of 18. The Committee then will review all applications and meet to confer so they may choose the 12 recipients of the \$500 Scholarship Certificate.

We would ask that you not send a picture as that is not a part of the application process. Also, there is no need to prepare a special folder or colored embellishments as they do not copy well.

When the Committee meets for the final review, they might ask to see the original application but normally the copies will be all that is scrutinized.

The Committee will plan to meet during the second week of April so the decision can be made for the Clerk & Election Officials Spring meeting the first week of May.

The County Clerk from your County will be presented the Certificate at our Meeting and then they will plan to award it to the winners at some special event.

If you have any questions, please contact your local County Clerk.



List participation in community services: \_\_\_\_\_

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List honors or awards received: \_\_\_\_\_

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**FAMILY INFORMATION**

Father's or Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street or Rural Route* *City* *State* *Zip*

Occupation: \_\_\_\_\_

Mother's or Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street or Rural Route* *City* *State* *Zip*

Occupation: \_\_\_\_\_

Please list the name and ages of all siblings/children:                      How many are in college or other post-secondary education? \_\_\_\_\_

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**FINANCIAL INFORMATION**

Give a brief explanation of source and amount of funds available for the academic school year in which this scholarship is requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Where do you plan to live while in school (please check one):

- Parents    Relatives    Self    Spouse    Roommate    Dorm    Other \_\_\_\_\_

**ADDITIONAL REQUIREMENTS**

1. ENCLOSE A BRIEF **HAND WRITTEN** ESSAY explaining your goals for using journalism, political science or communications in your chosen career. Please limit your essay to one 8-1/2 X 11 page. **Please sign this application.**
2. ENCLOSE OFFICIAL HIGH SCHOOL AND/OR COLLEGE TRANSCRIPTS for each school attended. If they are being mailed by the school or college, please note when sending your application.
3. ENCLOSE TWO LETTERS OF REFERENCE. One reference should be from a friend or relative and the other reference should be from a business associate, past employer or teacher.
4. YOUR APPLICATION MUST BE RECEIVED BY **Friday – APRIL 2, 2010** to: Chairman Inge Luntsford, Kingman County Clerk, 130 N Spruce Kingman, KS 67068. Or, you may turn the application in to your local County Clerk/Election Official so it may be forwarded in a timely manner to the Kingman County Chair.
5. A REMINDER -- this application will be copied for each committee member so all information should be in **black ink** or printed in **black** for full copying capabilities. **Please do not staple or fasten in a folder.** Thank you!

**Thank you for your interest in the 2010 Kansas County Clerks'/Election Officials' Scholarship Process.**

I certify that the foregoing statements and enclosures are true and correct to the best of my knowledge.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT

*KCC & EOA Treasurer: Janet Rumpel - 813 Broadway, Rm 102 Goodland, KS 67735*  
2009 Committee Members: Chairman Inge Luntsford, Kingman Co; Vice-Chairman Marcia Ashmore, Hamilton Co; Phyllis Gettler, Anderson Co; Ron Roberts, Butler Co; Alice Smith, Comanche Co; Debbie Wyckoff, Greenwood Co; Jan Andrews, Ellsworth Co; Julie Hawkey, Gove Co; Jana Irby, Graham Co; Dena Jordan, Hodgeman Co; Kathy Mick, Jackson Co; Dawn Harlow, Lincoln Co; Randal Neely, Neosho Co; Susan Figge, Pottawatomie Co and Louella Kern, Washington Co.

## **INSTRUCTIONS for 2010 KCC/EOA SCHOLARSHIP APPLICATION**

Please complete all Three Pages of the Application with Black Ink – whether hand written or typed. Using Black Ink is very important!

It is also important that all pages are 8-1/2" X 11" and not fastened in a folder or booklet as each application is copied and mailed to the Members of the Scholarship Committee for evaluation and the final decision.

Pertaining to the letters of reference, please note – when the application is mailed without the letters of reference included in the packet – some notice should be included that the letters of reference will be coming at a later date.

All Applications are due by Friday the 2<sup>nd</sup> of April, 2010. If you drop your application off in the Office of your local County Clerk or Election Official by that date and then it is forwarded on to the Chair, this will be within the deadline.

If mailed directly to Kingman County, they should be received in that Office by Friday the 2<sup>nd</sup> of April deadline. Remember - it may take a couple days for mail to reach rural Western Kansas.

The \$500 Scholarship Winners will be announced at the KCC/EOA May Meeting and the funds are sent to the Applicant's College for the Fall Semester of 2010 after a copy of the College Class Notification is mailed to the KCC/EOA Treasurer:

The KCC/EOA Treasurer is:

Joanne Long, Bourbon County Clerk  
210 S. National Ave  
Fort Scott, KS 66701

The Local County Clerk or Election Official will contact the scholarship winners in each of the respective County's. This notification should happen by the 16<sup>th</sup> of May, 2010.

***THANK YOU FOR YOUR APPLICATION!***

For Questions you may call Chair, Inge Luntsford @ 620-532-2521 or email at [km\\_county\\_clerk@wan.kdor.state.ks.us](mailto:km_county_clerk@wan.kdor.state.ks.us)