

CLIENT INCOME VERIFICATION

To apply for discounted services you must provide one of the following items for all household members 18 and older. Please bring them to your appointment. If you cannot bring them that day, you have 30 days from the date of service to take them to the check-out clerk where you were seen or mail them to the Main Health Clinic, Attn: Cashier, 1615 Southwest 8th Avenue, Topeka, Kansas 66606. The ways to show household income are as follows:

- **Current pay check stub**
- **Most recent tax form** (Federal or state). **If self employed**, use tax form.
- **If receiving SRS or Social Security benefits** bring award or benefit letter. Contact SRS worker at 234 Kansas Avenue, Topeka, Kansas (785) 296-2500 or Social Security Office, 1201 Southwest Van Buren, Topeka, Kansas (785) 295-0100. If you live in a different county, contact offices in those counties
- **Child support or alimony**
- **Signed letter from employer** (include phone number) stating gross income or stating no longer working at business if recently separated from the job
- **Letter from minister or community leader** confirming financial situation.

If receiving no income or drawing unemployment, telephone to request a Kansas Quarterly Wage statement. If this information is for another household member, have your name put on the form as well. This form will be faxed to the clinic where you are to be seen. The agency to contact is as follows:

- Kansas Department of Human Resources, Benefits Section, (785) 296-5074

Income is subject to administrative review before being approved for discounted services.