

**Monmouth Township**  
Highway Permit Agreement – Use of Right-of-Way

Date: \_\_\_\_\_  
Permit No. \_\_\_\_\_  
Receipt No. \_\_\_\_\_  
(Fee is nonrefundable)

**THIS AGREEMENT**, made and entered into, by and between the Township Board of Monmouth Township, located in Shawnee County, Kansas, hereinafter, referred to as the "Board" and

\_\_\_\_\_  
(Name of property owner) (Telephone Number) (Mailing Address)

\_\_\_\_\_  
(City) (State) (Zip)

WHEREAS, the Board has jurisdiction over entrance permits onto Monmouth Township roads, and  
WHEREAS, the Board believes it is in the interest of the citizens of Monmouth Township to permit certain entrances onto Monmouth Township roads, and  
WHEREAS, the Petitioner requests permission and authority from the Board to perform certain work, described as follows:  
(Do not write in this space – for office use only)

Must have a minimum of 4" soil cover over culvert pipe and minimum of 4" crushed rock (compacted AB-3) cover over drive from edge of road to property line. Installation shall be in accordance with Shawnee County Home Rule Resolution No. HR-2002-10, dated July 18, 2002 and City of Topeka/Shawnee County Standard Technical Specifications, latest edition. Work not in accordance with said standards shall be corrected at the expense of the property owner. Driveways shall be installed "flush" with all existing roadways in such a manner to prevent potential damage from snow removal operations. In no case shall the three-foot approach of the drive at the road surface edge be constructed to an elevation higher than the edge of existing road surface. The top of the culvert pipe shall be below the surface of the existing road.

Said work is located on public right-of-way in, upon or along the **North South East West** (circle one) side of Township Road known as \_\_\_\_\_ In Sec \_\_\_\_\_ Twp \_\_\_\_\_ Range \_\_\_\_\_, Shawnee County, Kansas, \_\_\_\_\_ miles/feet \_\_\_\_\_ (direction) from \_\_\_\_\_ nearest intersecting road.

WHEREAS, the Board has requested the Shawnee County Department of Public Works (SCDPW) to review, evaluate and recommend approval or denial of said permit.

**This Permit is hereby accepted and its provisions agreed to by the parties hereto:**

**PETITIONER:**            **Agent**      **Contractor**      **Lessee**      **Owner**      (circle one)

\_\_\_\_\_  
(Firm or individual name) (Telephone Number) (Mailing Address)

\_\_\_\_\_  
(City) (State) (Zip Code)

X \_\_\_\_\_  
(Signature)

Recommended By: \_\_\_\_\_  
(SCDPW Representative)

Approved By: \_\_\_\_\_  
(Township Representative)

Permit Approval Date: \_\_\_\_\_

**Comments:**