

**Rossville Township**  
**Entrance Permit Agreement – Use of Right-of-Way**  
**PO Box 386**  
**Rossville, KS 66533**

Date: \_\_\_\_\_  
Township Permit No: \_\_\_\_\_  
Paid/Receipt No: \_\_\_\_\_  
(\$50.00 Fee is Nonrefundable)

THIS AGREEMENT, made and entered into, by and between the Rossville Township Board, located in Shawnee County, Kansas, hereinafter, referred to as the "Board" and

\_\_\_\_\_  
(Name of Property Owner)                      (Telephone Number)                      (Mailing Address)  
\_\_\_\_\_  
(City)    (State)    (Zip)

WHEREAS, the Board has jurisdiction over rights-of-way within Rossville Township; and  
WHEREAS, the Board believes it is in the interest of the citizens of Rossville Township to permit certain work or projects to be performed upon road right-of-way; and  
WHEREAS, the Property Owner request permission and authority from the Board to perform certain work, described as follows:  
**(DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY)**

Culvert must be galvanized/aluminized steel or concrete. Must have a minimum of 4" inches of soil cover over culvert pipe and minimum of 4" inches of crushed rock (compacted AB-3) cover over drive from edge of road to property line. Installation shall be in accordance with Resolution No. 2011-1 and Rossville Township Standard Technical Specifications, set forth in Township Resolution. Work not in accordance with said standards shall be corrected at the expense of the Property Owner. Driveways shall be installed "flush" with all existing roadways in such a manner to prevent potential damage from snow removal operations. In no case shall the three (3) foot approach of the drive at the road surface edge be constructed to an elevation higher than the edge of existing road surface. The top of the culvert pipe shall be below the surface of the existing road.

Said work is located on public right-of-way in, upon or along the NORTH SOUTH EAST WEST (circle one) side of Township Road known as \_\_\_\_\_ in Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_, Shawnee County, Kansas, \_\_\_\_\_ feet \_\_\_\_\_ (direction) from \_\_\_\_\_ (nearest intersecting road).

This Permit is hereby accepted and its provisions agreed to by the parties hereto (Owner to Complete):

PETITIONER: Agent Contractor Lessee Owner (circle one)

\_\_\_\_\_  
(Firm or Individual Name)                      (Telephone Number)                      (Mailing Address)  
\_\_\_\_\_  
(City)    (State)    (Zip)

X \_\_\_\_\_  
(Owner's Signature)

Approved By: \_\_\_\_\_ Permit Approval Date: \_\_\_\_\_  
(Township Representative)

Comments: \_\_\_\_\_